

## Unit Trust — non-fixed Package Information Checklist

This is the checklist for a "Unit Trust — non-fixed". If you need a "Unit Trust — fixed", then you can get the checklist for it from [www.cleardocs.com/products-unit-trust.html](http://www.cleardocs.com/products-unit-trust.html).

- The name of the trust
- The date the deed will be established
- The name and address details of:
  - the trustee(s)
  - unit holder(s).

If a trustee or a Unitholder is a company, then give:

  - its ACN or ABN
  - its authorised representative (and whether they are a Director or Secretary of the company)
- Which jurisdiction's laws apply to the Trust Deed
- Whether each unitholder will hold these units on trust for someone.

If "yes", then you will also need to give the name of the individual or entity for whom the units are held on trust
- For each unit holder give the following information for any ordinary units they are applying for:
  - type of unit
  - fully paid or partly paid (if ordinary units)
  - number
  - amount paid
  - amount owing on the units (if partly paid ordinary units)
- For each unit holder say whether they are getting an income unit, or if there is another person or entity getting an income unit. A unit holder may only have one income unit, the price must be \$1.00, it must be fully paid.

### Printing and Binding



To create the documents to form a Unit Trust – non-fixed, you need to provide the information listed to the left. You might like to print this checklist out and gather the information before you start online.

Client Notes

[www.cleardocs.com](http://www.cleardocs.com)

Any questions? Call our helpline on 1300 307 343

- For an additional \$49.50, do you want Cleardocs to print, bind and express courier deliver these documents to you?