

Partnership Agreement

To create a Partnership Agreement document package, you need to provide the information listed to the left. Print this checklist out for convenience and gather the information before you start online.

Partnership details

- The name of the partnership.
- The business address of the partnership.
- The date the partnership will be established.
- The type of business the partnership will conduct.

Notes

Number of partners

- Number of partners that are in the company.
- Number of partners that are acting together as joint trustees of a trust.
- Number of partners that are sole individuals (whether or not as a trustee).

Notes

Company partner(s), if any

- Name, ACN, address, facsimile number.
- Whether the company is entering into the partnership as trustee of a trust. If yes:
 - the name of the trust.
- The initial capital the company is contributing to the partnership.
- The proportion of the partnership the company will own.
- Name and address of partner's nominee to act on their behalf for the partnership.
- Names of each director of the company.
- Details of the meeting at which the company decides to join the partnership:
 - attendees of the meeting.
 - person who will chair the meeting.
 - the venue, date and time that the meeting will be held.
- Whether the company will execute the agreement using a Common Seal.
- The name of the person who will sign the agreement.

Notes

Joint trustee individual partner(s), if any

- Name of the trust of which the joint individuals are trustees.
- Individuals' names, addresses, facsimile numbers.
- The initial capital each partner is contributing to the partnership.
- The proportion of the partnership each partner will own.
- The name and address of partner's nominee who is to act on their behalf for the partnership.
- Details of the meeting at which this partner decides to join the partnership:
 - attendees of the meeting.
 - person who will chair the meeting.
 - the venue, date and time that the meeting will be held.

Notes

Sole individual partner(s) (trustee or not), if any

- Whether the individual entering into the partnership is doing so as a trustee of a trust. If yes:
 - the name of the trust.
- Individual's name, address, facsimile number.
- The initial capital this partner is contributing to the partnership.
- The proportion of the partnership this partner will own.
- Details of the meeting at which this partner decides to join the partnership:
 - attendees of the meeting.
 - person who will chair the meeting.
 - the venue, date and time that the meeting will be held.

Notes

Partners' listing order

- The order in which the partners' names are to appear when they are listed in the documents.

Notes

Partners' Meeting

- Details of the meeting at which the partners decide to join the partnership:
 - attendees of the meeting.
 - name of the person who will chair the meeting.
 - the venue, date and time that the meeting will be held.

Notes

Bank account

- The bank the partnership will use.
- The person who will be allowed to operate the partnership's bank account:
 - any partner (or their nominee) by themselves.
 - any 2 partners (or their nominee) acting together.
 - only some partners (or their nominee) by themselves. If so:
 - name of the persons.
 - only some pairs of partners (or their nominee) acting together. If so:
 - name of the persons.

Notes

Partnership Jurisdiction

- The jurisdiction law that applies to the Partnership Agreement.

Notes

Printing and Binding

- For an additional price, do you want Cleardocs to print, bind and express courier deliver the documents to you?

Notes
